



**The textbooks are Automatic eBooks already in the classroom. Should you wish to purchase a print copy remember to opt out by the due date.**

**Other Books and Periodicals:** the professor may provide additional articles and websites for you to read throughout the course of the term.

**Course Outcome Competencies:** Students will:

1. Identify from Scripture biblical concepts for leadership in the local church and Christian ministry venue and analyze these practices in terms of a biblical worldview.
2. Develop an understanding of the leadership principles and administrative practices in the course apply to the principle church administrative arenas of personnel, finance, and property.
3. Know and make application of the administrative principles and practices to the planning, organizing, leading and evaluating the ministries of the local church or Christian ministry organization.
4. Integrate and synthesize responses to situational studies relating to leadership and administration in the local church or Christian ministry setting through research and writing.

### **Attendance Requirements—External Campuses**

meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the external campus executive director/dean. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the attendance policy.

(WBU Hawaii/American Samoa Addendum) Students who miss the first-class meeting without providing a written explanation to the instructor will be -  
advance that they will be absent from the first-class meeting and who wish to remain in the class must inform the instructor in order to discuss possible arrangements for making up absences.

The student is responsible for turning in all required assignments. If a student misses a class when an exam is given, arrangements must be made by the student with the professor to take the exam. Tardies and/or early departures will also count towards an

### **Academic Honesty (Plagiarism):**

of students with disabilities and must be contacted concerning accommodation requests (office (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

**Course Requirements and Grading Criteria:**

1. Each student will read the assigned readings and participate in the classroom experience.
2. Each student will take a midterm and a final exam. Material will come from the assigned readings and class notes.
3. Each student will read the lecture notes on Blackboard and submit postings to the Discussion Board forums on the assigned weeks. The student posting needs to be a minimum of 200

### Procedure for computations of final grade

1. Midterm exam:	20%
2. Final exam:	20%
3. Case Study Analysis:	20%
4. Discussion Board Average:	20%
5. Book Review	10%
6. Teaching Presentation	10%

**Late assignments will not receive full credit and will usually receive a five point minimum reduction.**

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade

**Class 6                      09/19/2024    Risk Management Administration and Developmental Issues**

Reading: Powers Chapters 12, 13; Maddix chapters 11, 12

**Blackboard Discussion 5: Student Posting due 9/24; Student Response due 9/26**

**Graduate Book Review Due 9/19**

**Class 7                      09/26/2024    Administering Program, Support Ministries, Starting New Ministry;**

**Reading: Powers Chapters 10, 11, 14, 15, 20, 21; Maddix chapter 16**

**Case Study Analysis Due and Graduate Teaching Pr**

**626.0323C /Span 4;05gTET6ETQMC /Span 4/MCID 9/Lang**